

## **PUBLIC NOTICE**

### **Guidelines Regarding Verification of Educational Documents**

It is for the information of all the concerned that the following process is required to be followed for verification of Educational Documents:

1. To get the Documents verified from the University, the Students/Employers/Agencies are required to pay an amount of Rs. 500/- either through Demand Draft in favour of Jagannath University, payable at Jaipur then attach the requisite documents to be verified and send it to the following address through speed post:

The Controller of Examinations  
Jagannath University  
NH-12, Chaksu Bypass, Tonk Road  
Jaipur-303901 (Raj.)

**OR**

The Students/Employers/Agencies may pay an amount of Rs. 500/- through online <https://www.jagannathuniversity.org/payfee.php> then send the payment receipt, the requisite documents to be verified and send it to [docverification@jagannathuniversity.org](mailto:docverification@jagannathuniversity.org)

2. In both the cases the Students/Employers/Agencies are required to send an application to Controller of Examinations, Jagannath University mentioning the reason for verification.
3. Online Verification of the Documents are not permitted.

  
Registrar